

**Rochelle Park Board of Education  
Caucus Meeting– 7:00 P.M.  
December 10, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

| <b>Board Members</b>                  | <b>Present</b> | <b>Absent</b> |
|---------------------------------------|----------------|---------------|
| Mr. Robert Verhasselt, Vice President |                |               |
| Mr. Sam Allos                         |                |               |
| Mrs. Teresa Cravello                  |                |               |
| Mr. Jay Esposito                      |                |               |
| Mrs. Maria Lauerman                   |                |               |
| Mr. Mark Scully                       |                |               |
| Mrs. Patricia Bilka, President        |                |               |

Others present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

- IV. Superintendent’s Report – Student Performance**
- V. Principal’s Report**
- VI. Business Administrator’s Report**
- VII. Reports – Committee Action Items**

*2012-2013 School Year*

| <b>Committees</b>             | <b>Chairperson</b> | <b>Co – Chairperson</b> |
|-------------------------------|--------------------|-------------------------|
| Finance                       | Mrs. Bilka         | Mr. Verhasselt          |
| Education                     | Mr. Esposito       | Mrs.Lauerman            |
| Transportation                | Mrs. Cravello      | Mr. Scully              |
| Building & Grounds            | Mr. Verhasselt     | Mr. Esposito            |
| Community & School Activities | Mr. Scully         | Mr. Allos               |
| Legislation                   | Mrs. Bilka         | Mrs. Cravello           |

|                             |               |                            |
|-----------------------------|---------------|----------------------------|
| Policy                      | Mr. Allos     | Mrs. Lauerman              |
| Board/Staff Relations       | Mrs. Lauerman | Mr. Allos                  |
| <b>Ad-Hoc Committees</b>    |               |                            |
| Negotiating                 | Mrs. Bilka    | Mr. Allos, Mrs. Cravello,  |
| <b>Liaisons</b>             |               |                            |
| Joint Boards Coordination   | Mrs. Cravello | Mrs. Verhasselt, Alternate |
| Bergen County School Boards | Mrs. Lauerman | Mrs. Cravello, Alternate   |
| New Jersey School Boards    | Mrs. Lauerman | Mr. Scully, Alternate      |
| Municipal Alliance Liaison  | Mrs. Cravello | Mr. Allos, Alternate       |

**VIII. Items for Board Action - Resolutions (If needed)**

**Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.**

**IX. Other Business:**

**X. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

**XI. Announcements:**

**The reorganization meeting will be held on Monday January 7, 2013 at 7:00 P.M. in the Media Center.**

**XII. Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

\_\_\_\_\_.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open Executive Session at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Executive Session at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to resume Regular Meeting Agenda at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

### **XIII. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB